

Lake Saint Louis Police Department

COMMERCIAL/ BUSINESS EMERGENCY CONTACT - KEY HOLDER FORM

NOTE TO OWNER/ MANAGER:

The following information is needed to maintain our records, in the event that an emergency contact is to be made after regular business hours. The information will be kept confidential, and used only in emergency situations. Please notify the Lake Saint Louis Police Dispatch Center as soon as possible of any changes to this information. Dispatch phone 636-625-8018. Fax 636-625-1428

Please print all information clearly

Name of business: _____ Phone: _____

Address: _____ City: _____ Zip: _____

Type of Business: _____

Usual hours of operation: Mon: ___ Tues: ___ Wed: ___ Thurs: ___ Fri: ___ Sat: ___ Sun: ___

Type of Alarms/Check all that apply: No Alarm: ___ Burglary: ___ Hold up: ___ Fire: ___ Other: ___

Name of Alarm Company: _____ Phone: _____

Name of Owner: _____ Phone: _____

EMERGENCY CONTACTS/ KEY HOLDER **WITH** KEY TO BUSINESS

(PLEASE LIST **IN ORDER** TO BE CALLED)

#1 Contact Name: _____ ETA to arrive at business: _____

Home # _____ Cell # _____ Pager/Other # _____

#2 Contact Name: _____ ETA to arrive at business: _____

Home # _____ Cell # _____ Pager/Other # _____

#3 Contact Name: _____ ETA to arrive at business: _____

Home # _____ Cell # _____ Pager/Other # _____

Please submit this completed form via email to: stullock@lakesaintlouis.com

Or mail to: Lake Saint Louis Police Department, Attn: Shari Tullock, 200 Civic Center Drive, Lake Saint Louis, MO 63367