

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
ADMINISTRATIVE/FINANCE/  
PUBLIC WORKS  
JOINT WORK SESSION

SEPTEMBER 7, 2021

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session on Tuesday, September 7, 2021 at 6:30 p.m.

ROLL CALL:

Mayor Jason Law presided over the meeting. Aldermen present were: Tom Mispagel, Ward II; Jacalyn Schauer, Ward I; Chris Hinkle, Ward III; Karen Vennard, Ward II; and Justin Hensley, Ward III. Alderman Gary Torlina, Ward I, was absent. Also present were: George Ertle, City Administrator; Donna Daniel, City Clerk; Chris DiGiuseppi, Police Chief; Renee Camp, Finance Director; Matthew Reh, City Attorney; Louis Clayton, Community Development Director; and Derek Koestel, Public Works Director.

First State Bank Sign

George Ertle, City Administrator, reminded the Board that they directed staff to resume enforcement of City policies regarding temporary signs, including the prohibition of “feather” signs. First State Bank has requested that they be allowed to continue having temporary “feather” signs in front of their location. The construction activity is making it difficult for the public to know they are open for business and where the bank’s entrance is located.

Staff is requesting guidance from the Board as to whether First State Bank can continue using temporary “feather” signs in front of their location.

A general discussion was held about First State Bank’s temporary “feather” signs. The consensus of the Board was First State Bank can continue the use of “feather” signs until November 2022, when the round-a-bout is scheduled to be open to traffic.

MapLink Demonstration

Louis Clayton, Community Development Director, provided information and gave a brief demonstration of the service the public can expect to receive from the new web-based portal called MapLink. MapLink visually

presents the zoning code through an interactive map of the City. Mr. Clayton gave a brief demonstration of the service from the perspective of a resident and a commercial business looking at sites in Lake Saint Louis.

### Driveway Nonconformities

George Ertle, City Administrator, said the draft ordinance provides the Public Works Director discretion to decide how to address legal and illegal driveway nonconformities.

A general discussion was held about the draft ordinance. The Board unanimously agreed that the Public Works Director should have the discretion to address driveway nonconformities.

### General Discussion

The Board held a brief discussion about the following items:

- South Ridge Shoppes has reached the stage of development that requires them to dedicate their streets to the City. Municipal Code requires the developer to provide a 10% financial guarantee (escrow) to maintain the streets, holding the developer accountable, until the development is 100% complete.

The developer of South Ridge Shoppes has requested a waiver for the required escrow. City staff does not object to a waiver of the escrow for commercial development.

Alderman Vennard asked if the process to waive the escrow should be codified.

### **MOTION TO WAIVE THE REQUIREMENT THAT THE DEVELOPER OF SOUTH RIDGE SHOPPES PROVIDE AN ESCROW TO MAINTAIN STREETS:**

Alderman Hinkle made a motion to approve the request of the developer to waive the requirement to provide a 10% financial guarantee (escrow) to maintain the streets for South Ridge Shoppes development. The motion was seconded by Alderman Schauer; the poll of the Board being ayes: Hinkle, Schauer, Mispagel, Hensley, and Vennard. Nays, none. Alderman Torlina was absent. The motion passed.

